

Education

**University of Arizona** 2004 – 2009  
*Non-fiction Creative Writing & Journalism BA*, Summa Cum Laude (4.0)  
 Numerous awards including Most Outstanding Senior in the School of Journalism

**Santa Rita High School** 2000 – 2004  
*Valedictorian*, GPA above 4.0  
 Tutored in algebra and writing; editor in chief of the student newspaper

Summary of  
 Qualifications

- Trained as a professional writing tutor by the University of Arizona
- Tutored about 450 undergrad & graduate students in writing at two colleges
- Able to adjust my tutoring to meet different needs (verbal, visual, tangible, etc.)
- Strong background in reporting, copyediting, academic writing and business writing
- Published in an English textbook for college students
- Created and facilitated workshops and trainings
- Wide range of computer skills including word processing, software and html

Work  
 Experience

**Three Rivers Community College**  
*Writing Tutor* Provided top-rate tutoring to mostly incoming freshmen & developed writing handouts Sept. 2010 - Present

**Americorps: Public Allies**  
*Ally* Completed a three-part leadership development program, coordinated two community projects and served the two non-profits detailed below Aug. 2009 – June 2010

**Action For Nature**  
*Program Coordinator* Coordinated the Eco-Hero Awards as the sole staff person; saved revenue with digital & design skills Aug. 2009 – June 2010

**Hostel Adventures**  
*Assistant* Developed partnerships with community organizations; edited and wrote grant proposals Aug. 2009 – June 2010

**University of Arizona Writing Center**  
*Writing Tutor* Consistently ranked 4 or 5/5 by about 300 graduate and undergraduate students Jan. 2006 – Dec. 2006;  
 Aug. 2007 – May 2008

**Inside Tucson Business**  
*Freelance Reporter* Worked independently; 10 articles published April 2007 – April 2009

**Arizona Daily Wildcat**  
*Page Designer* Regularly laid out the hardest section (sports) Jan. 2005 – May 2005  
*Copyeditor* Caught major fact errors before publication July 2006 – May 2007  
*Editor in Chief* Managed 70 people, coached desk editors Aug. 2008 – Dec. 2008  
*Online Editor* Conceptualized a redesign to attract viewers Jan. 2009 – Feb. 2009

**RedBlue Magazine**  
*Copyeditor* Coached non-journalism students in writing Aug. 2006 – April 2007  
*Reporter* Reported the cover story for almost every issue Aug. 2006 – May 2007  
*Editor in Chief & Copy Chief* Collaborated with desk editors to revitalize the magazine's content and design Aug. 2007 – May 2008

**Plunketts Hallmark**  
*Sales Asst.* Raised revenue by designing elaborate invitations April 2003 – Nov. 2006  
*Supervisor* Trained my bosses in Adobe Photoshop & more

**Gannett Talent Development Program**

*Digital Media  
Developer*

I received this offer as one of five people nationally;  
I turned it down for Public Allies, listed above.

Offered in May 2009

**The Tombstone Epitaph**

*Managing Editor*

Smoothly handled the production process and  
improved articles by doing side-by-side editing

Fall 2008

**The Press Democrat**

*Copyeditor/designer*

Trained in copyediting by the New York Times via  
phone conferences; initiated multimedia projects

Summer 2008

**The New York Times Student Journalism Institute**

*Copyeditor &  
Podcaster*

selected as one of 20 students nationwide;  
successfully handled 12-hour work intensive days

January 2008

**Arizona Daily Star**

*Copyeditor*

Edited well in spite of deadline pressure and was  
asked to stay with them past my internship

Jan. 2007 – Aug. 2007

**University of Arizona Honors College**

*Reporter*

Interviewed and profiled students while juggling  
school full-time and other jobs

Jan. 2007 – May 2007  
Jan. 2009 – May 2009

**A Student's Guide to First-Year Writing 27<sup>th</sup> Edition**

*Author*

Wrote a rhetorical analysis essay that is now used  
as a model for University of Arizona freshmen

Published Fall 2006